This guide was put together for your convenience by the City of Milan in collaboration with Bloomberg Associates, and is provided to you free of charge. This guide is also available on the City of Milan website. Since dates and hours of operation may be subject to change, we advise that you check the corresponding websites and links for the most up-to-date information.
Welcome to Milan

Milan is a cosmopolitan city with a large international population. Throughout history, Milan has always served as a bridge connecting Italy to Europe and the world. We welcome you to our community, and want to support you as you begin your life in Milan.

Life is made up of large and small challenges, responsibilities and needs. The City of Milan provides a full suite of services to help you with these daily tasks. This guide has been prepared with you and your family in mind, so you can learn about the services available to you, and how to access them. Although this guide was developed for new and recent arrivals to the city, we encourage the use of this guide by anyone who may find this information useful.

Welcome to Milan is organized into the following sections:

- **Section 1: Arrival Checklist**, explains important actions to take during your first weeks in Milan
- **Section 2: Welcome to Italy**, shares information about our city, government, and region
- **Section 3: Permits and Authorizations**, explains how to get a residence permit, tax code, and municipal ID, and how to register as a resident
- **Section 4: Education**, explains the Italian education system and how to enroll in school
- **Section 5: Employment**, provides information on working in Milan and gives guidance on finding employment
- **Section 6: Italian Language**, explains how to enroll in Italian language classes
- **Section 7: Health and Medical Assistance**, explains how to access healthcare, including emergency and mental health services
- **Section 8: Social Assistance**, explains financial and social support services available for specific populations or circumstances
- **Section 9: Transportation**, explains how to get around the city
- **Section 10: Housing and Banking Rules and Tips**, explains how to find an apartment, set up utilities and a bank account, and dispose of garbage
- **Section 11: Recreational and Cultural Activities**, contains information on community spaces and cultural institutions for you to enjoy in Milan
- **Section 12: Important Information**, includes a number of tools including a holiday calendar and resource page.

The issues you will face as you begin your new life in Milan may be different than those you may have encountered in your country of origin. There are many useful services to help you navigate your new city, in the same way that many others who arrived in Milan before you have done. This guide will connect you to those services.

Welcome to Milan!

Sincerely,

Giuseppe Sala
Mayor of Milan
How to use this guide

The Welcome to Milan guide is produced by the City of Milan and published online at comune.milano.it. You can download the guide in Italian, English, Arabic, Mandarin, and Spanish.

This guide has been developed to provide new arrivals with the necessary information to live in Milan.
Contents

Arrival Checklist  07
Welcome to Italy  15
Permits and Authorizations  19
Education  27
Employment  33
Italian Language  39
Health and Medical Assistance  43
Social Assistance  49
Transportation  53
Housing and Banking  59
Rules and Tips
Recreational and Cultural Activities  63
Important Information  67

Telephone Directory  67
Holiday Calendar  68
Resources  68
This section contains a checklist of the important things you need to do after you move to Milan. Details on these steps are provided throughout the guide.

### How to Formalize Your Residence Status

**EU Citizens**

Citizens of the European Union (EU) have the right to move, reside, work and receive training and education freely in Italy.

There are different requirements, depending on whether you are staying for less or more than 90 days:

- EU citizens have the right of residence in Italy for a period of up to 90 days without going through any formalities. However, you are advised to go to the police station to “declare your presence” (dichiarazione di presenza), otherwise your stay will be presumed to have exceeded 90 days. People who host an EU citizen as a guest in their home, within 48 hours, must complete the “Comunicazione di cessione fabbricato (casa) o di ospitalità” form if their guest stays longer than 30 days. Learn more on poliziadistato.it

- EU citizens who wish to stay in Italy for a period longer than 90 days must register as a temporary or full-time resident at the Registry Office (Anagrafe) in the municipality where they are staying. Please note, if you register as a full-time resident, you will lose your resident status in your country of origin.

You can find more details on how to register as a resident and the documents needed on comune.milano.it, by searching “Iscrizione anagrafica per cittadini” (Records Registration for EU Citizens).
Non-EU citizens legally living in Milan must request a resident permit corresponding to their visa.

If you are a non-EU guest in someone’s home, the person who is hosting you must complete a form at a police station or Carabinieri office within 48 hours of your arrival in Italy. The form is called “Comunicazione di cessione di fabbricato (casa) o di ospitalità”. The host will need to show:

- The guest’s passport or equivalent proof of identification
- The host’s lease code

For more information on how to register your stay in someone’s home and to download the form, go to poliziadistato.it

Hosts who do not declare guests risk being charged a fine ranging from 160€ to 1,100€.

Remember: Foreign citizens who stay in Italy for less than 90 days for tourism, business or study are not required to apply for a residence permit (permesso di soggiorno). In this event, the foreign citizen must “declare their presence” (dichiarazione di presenza) when entering Italy or at the Italian National Police station (Questura).

For visas longer than 90 days, within 8 days of arrival in Italy, you must request a residence permit (permesso di soggiorno). The type of residence permit that you request, which is determined by your type of visa, will determine where you submit your residence permit application:

- If you have a Nulla Osta for employment purposes or for family reunification issued by the Immigration One-Stop Shop (SUI) at the Prefettura, submit your residence permit application at the SUI. It is compulsory to book an appointment in advance on prefmi.it
- To verify which residence permits can be requested directly at the Questura, the documents needed for the application, and to book an appointment, go to cupa-project.it
- All other residence permit types should submit their residence permit applications by filling out a special kit, distributed for free at authorized post offices. No appointment is necessary. You can find the nearest post office on portaleimmigrazione.it or by calling 803 160.

Submit the residence permit application with a copy of the accompanying documents and a stamp at an authorized post office. You can purchase the stamp for 16€ at a Tabaccheria. The post office will then provide you with a receipt with the details of your appointment at the Questura or Police Station (Commissariato).

Attend your meeting at the Questura or Commissariato on the date and time indicated on the receipt from the post office. Bring the following documents to your appointment:

- Receipt of residence permit application from post office
- Three passport size photos
- Original copies of the documents included in your residence permit application
Check the status of your application and whether you need to bring any additional documents on portaleimmigrazione.it

ALL INTERNATIONAL NEWCOMERS

☐ Request a tax code (codice fiscale) at the Revenue Agency Office (Agenzia delle Entrate) after you have received your residence permit or directly if you do not need to apply for a residence permit. To find the nearest Agenzia delle Entrate, call 848 8000 444, go to agenziaentrate.gov.it or find the office locations in Section 12: Important Information of this guide.

☐ You can register at the Registry Office (Anagrafe) and apply for a municipal ID card (carta di identità) once you have obtained a tax code and a residence permit (non-EU citizens must also show a receipt of their application for a Nulla Osta). You can find the addresses of each of the Registry offices in Section 12: Important Information and Section 3: Permits and Authorizations of this guide.

Schools

In order to enroll your child in the Italian education system, you need to prepare the following documents before departing your country of origin:

☐ A certificate that shows how many years your child has been in school or their educational qualifications, signed by their school principal and legally certified by the Italian diplomatic or consular authority in your country of origin.

☐ A Declaration of Value (Dichiarazione di Valore) issued by the diplomatic or consular authority. Please note that the Dichiarazione di Valore must be translated into Italian by a formal translation service. Contact your Consulate to get the Declaration and the translation.

You are not allowed to leave Italy until the residence permit application process has concluded.

Make sure you keep the receipt of your residence permit application or confirmation of your appointment at the Questura or SUI. It is the only proof you have to show that you are waiting for a residence permit.
Health records from your country of origin, including vaccination booklets or medical certificates. Please note that certain vaccinations are compulsory by Italian law.

To discuss education options for the first cycle of education (for children 6-13 years of age), contact PoliStart (see contact details and locations in Section 4: Education).

To discuss education options for the second cycle of education (for children 13-18 years of age), email Cerco-Offro Scuola at Ed.CercoOffroScuola@comune.milano.it to book an appointment.

To discuss vocational training options, contact the Education and Labor Office of the Inclusion and Immigration Unit (Settore formazione e lavoro dell’Unità Politiche per l’Inclusione e l’Immigrazione) of the City of Milan by emailing PSS.CentroCultureMondo@comune.milano.it. You can also visit their offices Monday, Tuesday and Wednesday from 09:00-12:00 at via Scaldasole, 5. Please refer to comune.milano.it for up-to-date hours of operation.

To learn more about post-high school education options, you can also refer to the Informagiovani (contact information in Section 5: Employment) or go to the Students section of yesmilano.it

Health and Medical Assistance

To access healthcare, you must register for a healthcare card at an ATS Milano Office (Azienda di Tutela della Salute), a local branch of the National Health Service (Servizio Sanitario Nazionale, SSN). Healthcare is available to all residents.

If you are an EU citizen staying in Italy for longer than 90 days and have registered at the Anagrafe, you can register for healthcare for a fee.

If you are a non-EU citizen, you can register for healthcare at an ATS Milano Office with the following documents:

Certain residence permits require mandatory enrollment in the SSN for free while other residence permits can voluntarily register for a fee.
• Valid residence permit (permesso di soggiorno) OR the receipt of your residence permit application if you have a Nulla Osta OR the receipt of a residence permit renewal application with a copy of the old residence permit

• Identity document (passport or equivalent document)

• Tax code (codice fiscale)

• Other documents may be necessary depending on your type of residence permit

For more information on costs and documents, go to salute.gov.it

☐ Once you have registered with the SSN, you can select a family doctor (medico di medicina generale) or a pediatrician for children under 14 years of age.

☐ Consult with your pediatrician or visit a Family Counseling Center (Consultori Familiari) for information and guidance on vaccinations for minors that are required by law. Learn more in Section 7: Health and Medical Assistance.

☐ You will need to show your healthcare card each time you use the healthcare system. Your healthcare card will expire when your residence permit expires. In order to renew your healthcare card, you must renew your residence permit first.

**Italian Language Courses**

☐ Take a placement test to assess your language level before enrolling in an Italian language course. There are beginner courses (A1) for those who speak no Italian.

☐ Find the most suitable Italian language course by going to milano.italianostranieri.org

☐ Sign up for an Italian language course at various proficiency levels for free at a CPIA state school on cpiacentrale.edu.it or at a certified private school for a fee.

☐ Alternatively, you can sign up for classes offered by the City of Milan. Go to lingueincomune.it to find classes currently on offer by the City.
I've Arrived in Milan. What's Next?

Please refer to Section 3: Permits and Authorizations for information on how to complete each of these steps

For non-EU citizens:

- Request a residence permit (permesso di soggiorno)

For all newcomers:

- Get your tax code (codice fiscale)
- Register at the Registry Office (Anagrafe)
- Apply for your municipal ID card (carta d’identità) at the Anagrafe
- Enroll in the National Health Service (Servizio Sanitario Nazionale, SSN) at an ATS Milano Office (Azienda di Tutela della Salute)
Italy is a country in Southern Europe. Italy is famous for its history, art and culture, and attracts millions of tourists every year.

**Facts About Italy**

<table>
<thead>
<tr>
<th>Official Name:</th>
<th>Italia</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Italian: Italia)</td>
<td></td>
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<tr>
<td>Capital city:</td>
<td>Rome</td>
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<tr>
<td>(Italian: Roma)</td>
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<tr>
<td>Population:</td>
<td>Approximately 60 million</td>
</tr>
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<td>Currency:</td>
<td>Euro (€)</td>
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<td>Area:</td>
<td>301.340 km²</td>
</tr>
<tr>
<td>(Source: ISTAT)</td>
<td></td>
</tr>
<tr>
<td>Country Code:</td>
<td>+39</td>
</tr>
</tbody>
</table>

**Government**

Italy is a Parliamentary Republic, and its President is the Head of the Italian State. Italy is a founding member of the European Union (EU), which includes 28 member states.

The Constitution of the Republic of Italy outlines the fundamental principles for civic life. All residents are equal before the law without discrimination based upon gender, ethnicity, religion, or political opinion.
Regions

Italy is subdivided into 20 regions. Milan is the capital of the Lombardy region, which is located in the northwest of the country. The Lombardy region is famous for its mountains, rivers and lakes. Lombardy is also well-known for its advancements in research in fashion, design, technology and gourmet cuisine.

The City of Milan

Milan is the second largest city in Italy by population with approximately 1,380,800 residents, 19% of whom come from other countries. The wider Milan metropolitan area is known as Greater Milan, which has an estimated total population of 3.2 million (Source: Città Metropolitana di Milano, 2017). Milan is recognized as the world’s fashion and design capital. The city is also known for its beautiful monuments, museums, restaurants, and its 11 world-class universities.

The city center is located around the “Duomo,” Milan’s cathedral, which can be easily reached thanks to an efficient public transportation system, managed by ATM (Azienda Trasporti Milanese). Milan is divided into 9 areas called “Municipi” each with their own diverse neighborhoods.
The Italian Region
Permits and Authorizations

This section contains information about how to get the necessary permits and authorizations to live in Milan, including the residence permit, tax code, municipal ID card and how to register as a resident.

Visa and Residence Formalities

EU citizens do not need a visa to enter Italy. In general, non-EU citizens need to apply for a visa at the Italian Consular Authority in their country of origin before arriving in Italy. However, depending on cooperation agreements between your country of origin and Italy, you may not need a visa. Go to the vistoperitalia.esteri.it for additional information regarding visas.

EU citizens have the right of residence in Italy for a period of up to 90 days. However, EU citizens are advised to go to the police station to “declare their presence” (dichiarazione di presenza), otherwise your stay will be presumed to have exceeded 90 days.

Declaring a Guest

If you are a guest in someone’s home, your host must complete a form called the “Comunicazione di cessione di fabbricato (casa) o di ospitalità” at a police station or Carabinieri office within 48 hours of your arrival in Italy regardless of how long you stay (note: hosts of EU citizens only need to complete this form if their guest stays longer than 30 days.) The host will need to show:

- the guest’s passport or equivalent proof of identification
- the host’s lease code.
For EU citizens, it is mandatory that you register at the Anagrafe once you stay in Italy for more than 90 days.

Until your residence permit is issued, your yellow application kit receipt will be the only proof of your residence permit application, so keep it with you at all times.

Once you have requested your first residence permit, you are not allowed to exit Italy until you receive your residence permit. If your residence permit is for one year, you cannot leave Italy for more than six months. If your residence permit is for two years or has no expiry date, you cannot stay outside of Italy for more than one year.

For more information and to download the “Comunicazione di cessione di fabbricato (casa) o di ospitalità”, go to poliziadistato.it

Hosts who do not declare their guests risk being charged a fine ranging from 160€ to 1,100€.

NON-EU CITIZENS

Residence Permit (permesso di soggiorno)

All non-EU citizens who received visas to stay for longer than 90 days must request a residence permit within 8 working days of arrival in Italy.

Possession of a residence permit allows you to:

• carry out the activity authorized by your visa, such as work or study
• apply for a tax code (codice fiscale)
• register at the Registry Office (Anagrafe) and request a municipal ID card (carta di identità)
• register in the National Health Service (SSN), obtain a healthcare card, and find a family doctor.

The type of residence permit requested will determine whether you begin your application at:

• Immigration One-Stop Shop (SUI) at the Prefettura
• Italian National Police (Questura)
• Authorized post offices.

IMMIGRATION ONE-STOP SHOP AT THE PREFETTURA

If you have a Nulla Osta for employment purposes or family reunification, you will need to request the residence permit at the SUI at the Prefettura. To access the offices of the SUI, it is mandatory to book an appointment on prefmi.it. The SUI will issue you the residence permit request, which you will then mail from an authorized post office.
Reminder: In the case of family reunification, send the following documents via email to richiestapermesso.pref_milano@interno.it after booking the appointment at the SUI:

- copy of approved Nulla Osta
- copy of newly arrived family members’ passports and entry visa pages
- copy of tax code (codice fiscale) if in possession
- proof of SUI Prefettura appointment.

ITALIAN NATIONAL POLICE (QUESTURA)

To verify which residence permits can be requested directly at the Questura and to book an appointment, go to cupa-project.it

AUTHORIZED POST OFFICES

You can verify which residence permits can be requested at the post office and find the nearest one or a Patronato on portaleimmigrazione.it. At the post office, you will request the yellow application kit.

The yellow application kit contains two booklets with application forms:

- module 1 asks information about employment, income and financial stability
- module 2 asks for personal information such as your passport and visa details

The yellow application kit also has two informational booklets about supporting documents that must be submitted with the application forms.
If you want to be reunited with your child, spouse, or elderly parent, the “My Journey” app will help you understand whether you are eligible to apply for a Nulla Osta to bring your family members to Italy and will help you navigate the process of reunification. The “My Journey” app was designed and created with the Politecnico of Milan and the Prefettura, and you can download it for free on wemi.milano.it

Submission of residence permit application at the post office

In order to submit the application at a post office, you must also purchase a special 16€ stamp (Marca da Bollo) at a Tabaccheria (has a blue/black “T” sign). When submitting the application at the post office, the envelope must still be open. The yellow application kit must be mailed by the person submitting the application and requires the individual to show their identity document. Please make a copy of the yellow application kit before submission. When the yellow application kit is submitted, you will receive a receipt that includes your application’s identity code (a user ID and password), as well as a letter indicating the time, date and place for your fingerprinting appointment (fotosegnalamento) with the Italian National Police (Questura). The identification codes of the application will allow you to check the status of your application on portaleimmigrazione.it.

Costs:

- 30€ to submit the yellow application kit
- 30,46€ to issue the residence permit (permesso di soggiorno)
- 40€ to 100€ residence permit fee (depending on the duration and type of residence permit request)
- 16€ for the Marca da Bollo

The payment is submitted with the postal payment slip (bollettino di conto corrente postale) included in the yellow application kit.

Completing your request for a residence permit at the Italian National Police (Questura)

For the Questura appointment you will need to bring:

- yellow application kit receipt
- original copies of the documents attached to the application
• copy of your passport or other valid identity document
• four passport-size photographs
• other documents if requested by the police.

After the appointment, it may take anywhere from several weeks to several months for the residence permit to be issued. Upon notification that the residence permit is ready for pickup, go to the designated location to retrieve the issued permit.

If you plan to renew your residence permit, you must do so 60 days before the expiration date indicated on the permit.

**Accordo di integrazione**

All non-EU citizens aged 16 and over entering Italy for the first time and applying for a residence permit for a year or longer must sign an Integration Agreement (*Accordo d’Integrazione*). By signing this agreement, you commit to attending 10 hours of civic training, learning basic Italian language within 2 years from arrival, enrolling underage children in school, paying taxes, and abiding by a Citizenship Charter which lays out the values and principles of Italy. These commitments will support your integration into Italian society. You can learn more about the Integration Agreement on libertaciviliimmigrazione.dlci.interno.gov.it

**FOR ALL NEW ARRIVALS**

**Tax Code (codice fiscale)**

All international newcomers need to request a tax code. The tax code number is required for a number of routine activities in Milan such as opening a bank account, renting an apartment, paying for utilities, applying for social benefits and paying taxes. You can request and obtain the tax code directly from the Revenue Agency (*Agenzia delle Entrate*) offices. To find the contact information and locations of the Revenue Agency offices, go on agenziaentrate.gov.it, and click on “Trova l’ufficio” (Find the Office) and insert your address.

The tax code application form (form AA4/8) is also available on agenziaentrate.gov.it or you can pick up a hard copy at an Agenzia delle Entrate office.

To apply for a tax code, you will need to bring with you:

• valid national identity document (such as a passport)
• two copies of your valid national identity document
• residence permit (if you are a non-EU citizen)
• completed tax code application form AA4/8.

You will be provided with your tax code on-site when you apply.

**Reminder:** Foreign citizens who have entered Italy with a residence permit for work or family reunification will receive the tax code at the Immigration One-Stop Shop when applying for a residence permit. Therefore, it is not necessary to request it from the Revenue Agency.
Registering as a Resident of Milan (Iscrizione Anagrafica)

The Anagrafe keeps a record of all of its residents. Anyone who is able to provide proof of their residence can register at the Anagrafe. This record, which includes your personal information, such as your name, country of origin, date of birth, and residential address, must be kept up-to-date. If your residential address changes, you must update your record at the Anagrafe within 20 days of moving. If you are occupying a property illegally, you cannot register at the Anagrafe.

You will not be entitled to certain rights until you have registered at the Anagrafe. For example, you are not able to apply for a municipal ID card, apply for Italian citizenship, or access certain municipal services, such as social housing, until you have registered.

You may submit your registration application at the Anagrafe in person at via Larga, 12, 20122 Milano, by faxing 02 88460164, by emailing ServiziAlCittadino@postacert.comune.milano.it, or by mailing to “Office Sector Foreigners Services” to Cittadino via Larga, 12, 20122 Milano. You can make an in-person appointment through the online booking service when you register as a user. You can download the application form by going on comune.milano.it and searching “Cittadinanza e iscrizione anagrafica cittadini stranieri” (Citizenship and Registration of Foreign Citizens).

To register as a resident, you will need to submit the following documents with the completed application:

- Photocopy of a valid passport (or an equivalent document)
- Photocopy of a valid residence permit (for non-EU citizens). If you are in possession of a Nulla Osta, then you only need to bring your receipt proving that you applied for a residence permit and a copy of the Nulla Osta.
- Original and photocopy of your tax code (codice fiscale)

The right of EU citizens to vote in European, municipal and district elections also depends on their registration at the Anagrafe. Learn more about voting in the EU by going on comune.milano.it and searching for “APProach”, a project aimed at mobilizing EU Citizens to vote.
Photocopy of your lease

For more information on the procedure and the documents needed:

- EU citizens can refer to the comune.milano.it website, and search “Attestazioni di soggiorno per stranieri UE” (Registration of EU Foreign Citizens).

- Non-EU citizens can refer to the comune.milano.it website, and search “Iscrizione anagrafica per cittadini extra UE” (Registration of Non-EU Foreign Citizens).

In order to register your familial relationships, you must present copies of your original and translated marriage certificates, birth certificates, and/or any other documents proving your family composition. You can submit copies of the original documents that are translated and legalized by the Italian diplomatic or consular authority in your country of origin.

You must confirm your residential address each time you renew your residence permit. This obligation is called the “Declaration of Renewal of the Usual Residence” (Dichiarazione di rinnovo della dimora abituale) and if not carried out, the City will automatically cancel your residence in Milan. The request must be submitted in person with the residence permit or the original residence permit and a photocopy of the permit that you will leave at the Anagrafe.

**Municipal ID (Carta d’Identità)**

The municipal ID card (carta di identità) is a personal identification document with a photo issued by the City. It is an electronic identity card that all residents, including minors, are required to have.

You can request an electronic identity card by booking an appointment at the Anagrafe on comune.milano.it or by calling 020202.

The carta di identità has the look and size of a credit card. It is equipped with a microprocessor that stores information regarding the identity of the cardholder, including biometric data and whether you are an organ donor. It allows you to register and access online public services provided through the Public System of Digital Identity (spid.gov.it).

The carta di identità costs 22.20€ and can be paid in cash or by credit card or debit card at the appointment.
Education

This section contains information about the Italian education system, how to enroll children in school, and other educational services and opportunities.

Education in Italy is compulsory for children from 6 to 16 years of age. Public education in Italy is free to all children. The school system is regulated by the Ministry of Education, University and Research (MIUR), which supports the enrollment of children 6 to 18 years of age. There are also private schools, which are recognized by the State, but these are fee-paying.

In order to enroll in the Italian education system, you will need to prepare the following documents before your departure from your country of origin:

☐ A certificate that shows how many years of schooling or titles attained, which must be signed by the school principal and legalized by the Italian diplomatic or consular authority in your country of origin;

☐ A Declaration of Value (Dichiarazione di Valore) issued by the diplomatic or consular authority. Please note that the Dichiarazione di Valore must be translated into Italian by a formal translation service. Contact your Consulate to get the Declaration and the translation;

☐ Health records from your country of origin including vaccination booklets or medical certificates.
EU Citizens are entitled to attend school in any EU country as if they were enrolling in their country of origin - regardless of their language level. EU Citizens should be aware that the school system in Italy may be very different from the one in their country of origin.

You can receive assistance with enrolling yourself or your child in school:

☐ For children 5-13 years old, Contact “Poli Start” in your zone (see page 29, 30)

☐ For youth 14-25 years old, Email “Cerco-Offro Scuola” at ed.cercooffroscuola@comune.milano.it

☐ To discuss post-high school education options, contact the Education and Labor Office of the Inclusion and Immigration Unit (Settore Formazione e Lavoro dell’Unità Politiche per l’Inclusione e l’Immigrazione) of the City of Milan by visiting via Scaldasole, 5, or emailing PSS. CentroCultureMondo@comune.milano.it

☐ To learn more about post-high school education options, you can also refer to the Informagiovani (contact information in Section 5: Employment) or go to the Students section of yesmilano.it

PRE-SCHOOL

Pre-school comprises of two levels: daycare (asilo nido) and kindergarten (scuola dell’infanzia).

Daycare (asilo nido) accepts children who are at least 90 days old. Costs vary according to the number of hours children can attend and the particular nursery, but fees are usually lower when the facility is operated by the City of Milan. Priority is given to the children of parents who are unemployed or in a low-income bracket.

Kindergarten (scuola dell’infanzia) accepts children who are 3-6 years old and have not yet attended primary school. Attendance at City-run kindergartens (scuola dell’infanzia) are free of charge although a contribution is requested from families for transportation and meals.

In order to enroll in daycare (asilo nido) or kindergarten (scuola dell’infanzia), children must comply with vaccination requirements. To learn more about required vaccinations, refer to Section 7: Health and Medical Assistance.
THE ITALIAN EDUCATION SYSTEM

The Italian education system is organized into three stages.

1. The first cycle of education *(primo ciclo d’istruzione)* includes:
   - Primary school *(scuola primaria or scuola elementare)*, which lasts 5 years, is compulsory for all children who turn 6 years old before December 31 of the current school year;
   - Lower secondary school *(scuola secondaria di primo grado or scuola media)*, which lasts 3 years, is compulsory for children that have concluded primary school;

This first cycle of education ends with an exam *(esame di licenza media)* to attain the middle school diploma.

2. The second cycle of education *(secondo ciclo d’istruzione or scuola secondaria di secondo grado)* lasts 5 years. It is divided into high school *(licei)*, technical institutes *(istituti tecnici)*, and professional institutes *(istituti professionali)*. The cycle ends with an exam *(esame per il diploma di maturità)* to award the high school diploma needed to access post high-school education.

3. Post high-school education *(istruzione superiore)* includes:
   - University *(Università)*
   - Higher Education in Art, Music and Dance *(istituzioni dell’Alta Formazione Artistica, Musicale e Coreutica)*
   - Advanced training courses *(corsi di formazione superiore)*

There are 11 public and private universities in Milan, which each require their own application and have unique specialties. You can apply to these institutions from your country of origin and apply for a student visa once you are accepted, or you can apply to these universities once you have arrived. To learn more, go to [yesmilano.it](http://yesmilano.it).

School Enrollment

In Italy the school year starts in September and ends in June. For children up to age 3, there is daycare *(asilo nido)*. For children ages 3 to 6, there is kindergarten *(scuola dell’infanzia)*. School enrollment usually occurs in the first months of the year. Parents can check dates for enrollment and enroll their children in daycare by visiting [comune.milano.it](http://comune.milano.it), and searching “Nidi d’Infanzia e Sezioni Primavera: iscrizione” (Nurseries of Childhood and Spring Sections: Registration). For enrolling in kindergarten *(scuola dell’infanzia)*, go on [comune.milano.it](http://comune.milano.it) and search “Scuola dell’Infanzia: iscrizione” (Nursery School: Registration).

For primary *(scuola primaria)*, lower secondary *(scuola primaria di secondo grado)* and secondary *(scuola secondaria di secondo grado)* school, parents can enroll their children on [istruzione.it](http://istruzione.it). School enrollment typically occurs in the first months of the year. Exact dates are subject to change so please check on [istruzione.it](http://istruzione.it) for up to date enrollment information.

The City of Milan offers a number of services to support you to enroll your children in school.

If you are the parent of a minor under 14 years old, you can contact your local “Poli Start”:

- Poli START 1 (for Municipios 1, 2, 3): via Giacosa, 46; Tel. 02 8844 1582; email polo.start1@gmail.com
- Poli START 2 (for Municipios 4, 5): via Polesine, 12/14; Tel. 02 8844 6512; email polo.start2@gmail.com
For International Students

To facilitate the immigration process for international students, the City of Milan developed a Student Booklet, detailing each required process, document, and authorizing body, based on a student’s nationality, country of origin, and duration of stay in Milano. The booklet can be found on [yesmilano.it](http://yesmilano.it) in the “Students” section.

- Poli START 3 (for Municipios 6, 7):
  via Zuara, 7/9; Tel. 02 8844 4461/2;
  email [polo.start3@gmail.com](mailto:polo.start3@gmail.com)

- Poli START 4 (for Municipios 8, 9):
  via Scialoia, 21; Tel. 02 8844 2012;
  email [polostart4@gmail.com](mailto:polostart4@gmail.com)

If you are the parent of a youth 14-25 years of age, you can contact “Cerco-Offro Scuola” by sending an email to [Ed.CercoOffroScuola@comune.milano.it](mailto:Ed.CercoOffroScuola@comune.milano.it) to book an appointment.
Other Services

For primary school children with two working parents, the City offers pre-school and after-school services. You can access these services on comun.milano.it/prepostscuola
Necessary Documents

The necessary documents to work in Italy are:

- Residence permit including authorization to work (Permesso di Soggiorno) for non-EU citizens
- Tax code (codice fiscale)

Working in Italy

Having a formal job in Italy means signing a written contract with a defined monthly salary and a minimum number of guaranteed working hours. Please note that your company must also send an online communication to the Center for Employment (UNILAV) confirming your job.

You can also work as a self-employed professional or as an independent contractor. Before starting your own business, it is important to check if there are any costs to register, or any requirements or authorizations necessary to start that business. You may need to attend specific courses, receive a certification, or enroll in professional associations.

You can learn more through the “Punto Nuova Impresa” of the Milan Chamber of Commerce by going on formaper.it, and clicking “Mettersi in Proprio” (Get On Your Own) then “Punto Nuova Impresa” (New Business Point), visiting via Santa Marta, 18 or calling 02 8515 5385 to make an appointment.
The Curriculum Vitae (CV) is the tool that summarizes your professional and training experiences, and is used to apply for a job. You can fill out a CV template online, for example, on europass. cedefop.europa.eu

EU citizens have the right to work in any member country of the European Union.

Looking For Work

The Italian labor market can be very competitive. Economic factors, your qualifications and skills, and your ability to speak Italian will affect how quickly you can find a job. In addition to the public services mentioned in this guide, there are a number of resources offered by private job agencies, websites and networking platforms that can support you in your job search. International students can also refer to their universities’ career services.

The “AFOL Metropolitana Agency” promotes vocational training and provides job counseling services. You can find job advertisements on afolmet.it or by visiting their office located at via Soderini, 24.

Vocational Training

Public and private organizations organize vocational training courses for foreign citizens possessing a valid residence permit to help them obtain professional qualifications.

- The “Lavoro e Formazione in Comune” website (lavoroeformazioneincomune.it) helps you find language courses organized by the Employment and Training Department (Settore Lavoro e Formazione) and the possibilities to obtain a certification. You can also learn more on lingueincomune.it. The courses offered are Italian language courses for foreign citizens, as well as European and Oriental language courses.

- The City of Milan offers Vocational Training schools (scuole di formazione professionale). You can see what courses are available on comune.milano.it/giovanI, and clicking “Pagine Giovani” (Young page), then “Studiare e offerte formative” (Study and professional opportunities) and then “Centri di formazione professionale” (Centri di formazione professionale).
Opportunities for youth

“Informagiovani” is a service offering counseling and information about work, volunteering and other activities in the city for young people under the age of 35. It is located in the Milan city center, close to Piazza Duomo, in via Dogana, 2 (ground floor), and is open Monday to Friday 10:00–13:00 for independent consultation of resources and study. There is also in-person support Wednesday and Thursday 14:00—18:00. Within the “Informagiovani”, there is a dedicated service (“Sportello Amico”) offering targeted information and advice to foreign youth. The “Sportello Amico” is active every Thursday 17:00–18:00 in via Dogana, 2. You can find more information on comune.milano.it/giovani

Employment Advice

The following offices and organizations can provide employment advice:

- **Center for Job Orientation and Placement (Centro di Mediazione al Lavoro, CELAV), via San Tomaso 3, tel. 02 8846 8147.** Open Monday to Friday, 09:00-13:00.
- An **Information Desk** offers you front-office service and first-level orientation: information about employment services, advice and suggestions for job search, addresses of companies and employment agencies, job offer bulletins, etc.
- The **Job Corner** provides access to a computer to look for work.
- An **individual orientation service** helps you to write or update your **Curriculum Vitae**, and provides you with counseling to plan your job search. You can access this service by appointment.
- A **group orientation service** teaches you active job research skills, such as developing professional goals and how to promote and organize those goals. The service also organizes thematic seminars on topics relevant to finding a job, such as how to prepare for job interviews and key sectors in Milan. This service is available based on the number of people interested.

You can find opening hours information on comune.milano.it, and searching “Centro di Mediazione al Lavoro - CELAV” (Work Mediation Center - CELAV).

- **Inclusion and Immigration Unit (Unità Politiche per l’Inclusione e per l’Immigrazione), via Scaldasole, 5 tel. 02 8844 8246.** The City of Milan offers employment and training advice to immigrants possessing a valid residence permit. At this office, you can meet with operators to discuss vocational training, recognition of education and professional qualifications, enrollment in professional associations, starting a business, information about labor policies, preparing your Curriculum Vitae and searching for employment. You can find opening hours on comune.milano.it clicking “Aree Tematiche” (Thematic Areas), “Servizi Sociali” (Social Services), then “Immigrazione” (Immigration).
Please note that the procedure to recognize a title is different for EU and non-EU citizens.

If you are an EU-Citizen who wants to work in Italy for less than 90 days, you only need a written declaration from the Territorial Labor Directorate for European workers posted for short periods (Direzione Territoriale del Lavoro per i lavoratori europei distaccati per brevi periodi). To contact the Territorial Labor Directorate, visit via Mauro Macchi, 7 or email ITL.Milano-Lodi.URP@ispettorato.gov.it

- Babysitters, Domestic Workers and Caregivers (WeMi Tate Colf Badanti) at WeMi Center, via Statuto, 15. This service helps residents who are looking for work as family assistants. You can access the service by appointment and get more information by sending an email to wemi.tatecolfbadanti@comune.milano.it or by calling 02 8845 8042. To apply for a job as a caregiver, you need to complete an online form at wemi.milano.it/per-i-lavoratori

- Active Support Service for Work (Servizio Supporti Attivi per il Lavoro) offers guidance on how to find a job. This service is located at viale D’Annunzio, 15. To book an appointment, call 02 8844 8547 or 02 8844 8555 Monday to Friday 09:00-13:00 and 14:00-17:00.

Recognition of Education and Professional Qualifications

In Europe, there is no recognition of educational and professional qualifications, which is required for any ‘regulated profession.’ Each EU country chooses what they consider a ‘regulated profession.’

EU Citizens can seek recognition for the following reasons:

- Academic Equivalence of a qualification obtained outside of Italy and is valid for any reason
- Equivalence that recognizes a foreign qualification allowing EU citizens to participate in a public competition
- Academic or Professional Recognition to be used exclusively for academic or professional reasons
Non-EU citizens can only get recognition for academic or professional reasons.

If you are seeking to obtain a professional qualification for work reasons, you must obtain a recognition of the title and license to practice from the Ministry related to that specific sector. Note that each Ministry has its own procedure to formalize qualifications.

If you are an EU-citizen who wants to work in a ‘non-regulated profession,’ you need just your Declaration of Value (dichiarazione di valore), which shows the title of your degree, time period of study, and whether you are eligible to attend an Italian school or university.

If you are a non-EU Citizen seeking recognition for work reasons, you need to get the legalized degree/diploma, as well as a legalized document that lists the subjects studied to obtain the degree/diploma, and any license received while obtaining that degree/diploma. These must also be accompanied by the dichiarazione di valore, translated by an official translation service and legalized by the Italian consulate in your country of origin.

For academic purposes, for example if you want to continue your studies in Italy, it is sufficient to have your dichiarazione di valore. For information on the recognition procedures for academic reasons, email the Information Centre on Academic Mobility and Equivalence (Centro Informazioni Mobilità Equivalenze Accademiche, CIMEA) at info@cimea.it

How to Pay Taxes

All people working in Italy must pay taxes on their incomes. The taxation system varies if you are an employee or a freelance professional/entrepreneur. If you are an employee, your employer is responsible for the tax payment. There are Centers for Financial Assistance (Centre di Assistenza Fiscale, CAF), which are offices that provide fiscal assistance and financial management guidance, including information on how to complete your taxes. You can find more information about filing taxes and finding your nearest CAF office on the revenue agency (Agenzia delle Entrate) website (agenziaentrate.gov.it).
This section contains information about how to enroll in Italian language classes. For a list of useful words in Italian, refer to page 40.

**Italian Language Courses**

- Before enrolling in an Italian language course, you will usually need to take a placement test to assess your level. Beginner courses (A1 level) are available for those who speak no Italian.

- You can find the most suitable Italian language course for you by visiting [milano.italianostranieri.org](http://milano.italianostranieri.org)

- You can take courses at various proficiency levels at a CPIA state school by visiting [cpia5milanocentrale.edu.it](http://cpia5milanocentrale.edu.it) or at a certified private school.

- You can take language courses through the City of Milan. For City-run courses, go to [lingueincomune.it](http://lingueincomune.it)
Italian Language Courses

Learning the Italian language is important to finding a job, making local friends, and feeling at home in Milan. In Milan, all international newcomers can find either free or paid Italian language courses.

Assessing Language Skills

To define what level of proficiency you have in the Italian language, and determine which language class to enroll in, Milan uses the “Common European Framework of Reference for Languages” (CEFR). The CEFR has three main groups: Basic (A-level), Proficient (B-level), and Master (C-level). Each group has two levels (1 and 2).

Before enrolling in a language course, you usually need to take a CEFR placement test to assess your level according to the CEFR system. Knowing and certifying your level of Italian language is important to obtain certain documents. For example, you need at least an A2 level to obtain a long-term residence permit. You need at least a B1 level to obtain Italian citizenship.

Go to milano.italiano.stranieri.org to find Italian language courses. This site will also help you find Italian courses specifically for men, women, children under the age of 16, and for mothers with children. Please note that some schools also organize Italian classes for children.

You can sign up for Italian language courses at a CPIA (Centro Provinciale per l’Istruzione degli Adulti) state school directly on cpiamilanocentrale.edu.it or visit via Pontano, 43. CPIA language courses are free. Alternatively, you can enroll in Italian language courses at a private school for a fee as long as the school is certified by the University of Siena or the University of Perugia.

Useful words to know in Italian

Ciao/Arrivederci = Hello/Goodbye
Buongiorno = Good morning
Buon pomeriggio = Good afternoon
Buona sera = Good evening
Buona notte = Good night
Vorrei... = I would like...
Per favore = Please
Grazie = Thank you
Dov’è...? = Where is....?
Quanto costa? = How much does this cost?
Vendete ...? = Do you sell?
Non capisco = I do not understand
Non parlo italiano = I do not speak Italian
Parlo solo un po di italiano/Parlo poco italiano = I only speak a little Italian
Mi serve aiuto/Aiuto! = I need help!
Entrata/Uscita = Entry/Exit
Mi scusi = Excuse me
Mi dispiace = I’m sorry
Aperto/Chiuso = Open/Closed
Oggi/Domani = Today/Tomorrow
Biglietto = Ticket
Autobus/treno/metro = bus/train/subway
Come ti chiami? = What is your name?
Mi chiamo/I mio nome è _____. = My name is _______.
Come stai? = How are you?
Sì/No = Yes/No
Who Can Enroll in the CPIA Italian Language Courses?

All Italian and/or foreign citizens over 16 years of age can enroll. Non-EU citizens must be in possession of a valid residence permit.

The following documents are required to enroll in a CPIA Italian language course:

- Valid residence permit or receipt of the application for a residence permit [for Non-EU Citizens]
- Valid identity document
- Tax code (codice fiscale).

Which CPIA Italian Language Courses Can Non-EU Citizens Take?

The Centro Provinciale Istruzione Adulti (CPIA) offers courses in:

- Language and social integration for foreign citizens at various proficiency levels
- Programs to help secure a middle school diploma
- Foreign language courses and basic information technology

Where Else Can You Take Italian Language Courses?

You can also take Italian language courses for a fee through the City. Depending on your level of Italian, you can take basic, intermediate, or superior courses. Below are the locations that offer Italian-language courses. Please go to lingueincomune.it for new courses, their costs, and times of language courses. Call the location nearest you (see below) to see how to sign up for a class.

Sede D’Annunzio - viale Gabriele D’Annunzio, 15, 20123 (Municipio 1); tel. 02 884 48 569; Email: plo.dannunzio@comune.milano.it

Sede Murillo - viale B.S. Murillo, 17, 20149 (Municipio 7); tel. 02 884 401 33/6; Email: plo.murillo@comune.milano.it

Sede Pepe - via G.Pepe, 40, 20159 (Municipio 9); tel. 02 884 484 19/21; Email: plo.pepe@comune.milano.it

Sede Visconti (Ex Quarenghi) - via Alex Visconti, 18, 20151 (Municipio 8); tel. 02 884 655 88; Email: plo.visconti@comune.milano.it

Sede XXII Marzo - corso XXII Marzo, 59/a, 20129 (Municipio 4); tel. 02 884 655 54/5/8; Email: plo.xxiiimarzo@comune.milano.it

Depending on the duration of the City-run course, you will need a copy of your:

- residence permit for non-EU citizens or receipt of application for your residence permit
- municipal ID card, or passport if the course lasts more than 4 months
- tourist visa if the language course is less than 3 months long

Enrolling in CPIA or City-run language courses can be done exclusively online.
The Italian Healthcare System

The Italian law recognizes the right to healthcare as a fundamental human right. Healthcare is available to everyone residing in Italy through the National Health Service (Servizio Sanitario Nazionale, SSN).

The SSN provides a number of healthcare services in either public medical centers or certified private ones. Accessing services can be either free of charge or require a co-pay fee (“the ticket”). These services include:

- Basic medical care
- Laboratory tests in a medical center or hospital
- Ambulance service and emergency doctors
- Hospitalization and treatment (including laboratory tests, diagnostic examinations, surgery, therapy and medication during hospitalization)
- Reduced charges for medicines covered by the SSN

This section contains information about the Italian medical system, how to enroll in the National Health Service, emergency health services, and mental health supports.
Immigrants over the age of 65 who have arrived through family reunification must voluntarily enroll (purchase health insurance) in the SSN.

Enrollment in the National Health Service (Servizio Sanitario Nazionale, SSN)

You must obtain a healthcare card in order to access the SSN. Anyone registered with the SSN is guaranteed full assistance under the same conditions as Italian citizens.

To obtain a healthcare card, you must go to the Choice and Revocation Office (Ufficio Scelta e Revoca) of the ATS Milano Office (Azienda di Tutela della Salute), a local branch of the SSN. Please note you must go to the branch closest to where you reside.

You can find the nearest Choice and Revocation Office (Ufficio Scelta e Revoca) and hours of operation on serviziterritoriali-asstmilano.it and clicking “Iscrizione al servizio sanitario regionale e scelta del medico” (Registration with the Regional Health Service and Choice of Doctor).

Registration can be either mandatory (for free) or voluntary (for a fee).

- **Mandatory registration** is guaranteed to non-EU citizens with a residence permit for work, family, international protection, as well as those awaiting citizenship, fostering or adopting, special cases, special protection, due to a calamity, for civic cases or the medical care art.19, comma 2, letter d-bis residence permit.

- **Voluntary registration** is needed for non-EU citizens with a residence permit for more than 90 days who are not entitled to mandatory registration. Students, au pairs, religious workers, holders of a residence permit for elective residence, and reunified parents over 65 years old are examples of those who have to voluntarily register. Voluntary registration with the SSN occurs following a yearly payment (January 1-December 31), and can be extended to dependent family members.

Holders of visas for health reasons or for tourism, as well as holders of a residence permit lasting less than 90 days are not entitled to mandatory registration with the SSN. They must pay for healthcare services.
If you are an EU citizen, hold a European Health Insurance Card and have been in Italy for less than 90 days, you can access the SSN. If you are an EU citizen who moved their residence to Milan, you will have to register with the SSN.

Documents required for registration

You will need to bring the following documents to register with the SSN:

- Valid residence permit OR a receipt of your residence permit application for family reunification or work reasons OR a receipt of your application for renewal of your residence permit (only for non-EU citizens)
- Identity document
- Tax code (codice fiscale)
- Document certifying your residence or statement of abode.

Depending on your type of residence permit, additional documents may be required. For example, in the case of family reunification, a copy of the Nulla Osta is also necessary.

To learn more, go to salute.gov.it, and click “Teme e Professioni” (Themes and Professions), “Assistenza sanitaria italiani all’estero e stranieri in Italia” (Italian Healthcare Abroad and Foreigners in Italy), “Straniera in Italia” (Foreigners in Italy), then “Cittadini extracomunitari” (Non-EU Citizens).

You will need to show your healthcare card each time you access an SSN. The healthcare card will expire when your residence permit expires. You must renew your residence permit before renewing your healthcare card.

I don’t feel that well. Should I see a primary care doctor, go to the emergency department or call 118?

Primary care doctor

See your primary care doctor about general health problems or to be referred to a specialist.

Emergency department

Go to the emergency department if you are in need of immediate help, i.e. treatment of illnesses and injuries that cannot wait until the next day.

Emergencies – call 118

Call 118 for life-threatening and acute health problems.
Family Doctor and Pediatrician

Registration with the SSN entitles you to choose a general practitioner, or a family doctor (*medico di medicina generale*) and a pediatrician for children under 14 years old. This will allow you free outpatient and in-home medical examinations when the patient’s health prevents them from visiting the doctor’s office. This will also allow you to obtain prescriptions for medications and specialist services. It is the first point-of-contact for non-emergency and preventive medical care accessed during the clinic’s hours during the week (hours vary by clinic).

Refer to your family doctor or pediatrician for free general medical examination and services, such as:

- Employee’s medical certificate
- Medical certificate for re-admission into school after sickness
- Prescription for specialist and diagnostic examinations
- Request for non-emergency hospital admission
- Medical prescriptions

Medicine prescribed by your doctor is available at the Pharmacy. Drugs considered “life-savers” are free or require a copay fee (the “ticket”). Drugs that are not included in the SSN services have to be paid in full.

If your family doctor or pediatrician’s office is closed, you can access an after-hours Healthcare Assistance Service (*Servizio di Continuità Assistenziale*) by calling 800 193 344 (the specific number for the City of Milan area). You can learn more on ats-milano.it, by clicking “Guida ai Servizi” (Guide to Services), then “Continuità Assistenziale” (Assistance Continuity).

Specialist examinations requested with the SSN are booked by showing a prescription (*impegnativa*) issued by your family doctor or pediatrician. For specialist examinations, you need to pay a copay fee (the “ticket”). There are particular cases of total or partial exemption from the copay fee, such as disability, chronic diseases, status of disability, low income or age. You can learn more about who is exempt on regione.lombardia.it, and clicking “Servizi e informazioni” (Services and Information), “Cittadini” (Citizens), “Salute e prevenzione” (Health and prevention), “Prenotazioni, Ticket e Tempi di attesa” (Reservations, tickets and waiting times), then “Ticket ed Esenzioni” (Tickets and Exemptions).

Free Emergency Services 112

112 is the single European emergency number that you can call 24/7 in case of emergency, including access to emergency healthcare. This number is free of charge from all phones including mobile and public telephones and is available throughout all of Italy. Because of a multi-language service with the help of an interpreter, you can speak in a non-Italian language. You can learn more about 112 on 112.gov.it

In case of a healthcare emergency, you can also call 118.

Hospital Emergency Room

The emergency room provides a service for health emergencies, such as accidents or life-threatening situations. You can access the emergency room by going there directly or by calling 112 or 118.
Birth Registrations

It is mandatory to register the birth of a child within a few days of their date of birth. For married couples, a parent needs to:

- Present the birth report to the Medical Director of the hospital where the child was born within 3 days from the date of birth OR
- Register the birth at the Anagrafe in the city where the mother’s birth is registered (or the father’s upon agreement) within 10 days of the date of birth OR
- Register the birth at the Anagrafe in the municipality where the child was born within 10 days of the date of birth.

Both parents must be present if the child’s parents are not married. In order to register a birth with the municipal Registrar, you need to obtain a birth certificate drafted by the physician who delivered the baby.

Please go to the Civil Status Unit-Birth Office (Ufficio Nascite dello Stato Civile) at the Registry Office (Anagrafe) located at via Larga, 12 (on the first floor) to register the birth of a child or call 02 02 02 for more information.

Family Counseling Centers

Family Counseling Centers (Consultori Familiari) offer health, social and psychological services. You can visit a Family Counseling Center for information or problems concerning vaccinations for children, pregnancy, postnatal care, contraception, cancer prevention, psychological challenges, and eating disorders.

Both public and private family counseling centers are available. You can find a list of public and private family counseling centers in the Lombardy region and related contact information on regione.lombardia.it, by clicking “Servizi e Informazioni” (Services and Information), “Cittadini” (Citizens), “Salute e Prevenzione” (Health and Prevention), “Cure Specialistiche e Consultori” (Specialist Care and Consulting), then “La Rete dei Consultori Familiari” (Network of Family Advice Bureaus).

You can also find a cooperative or association that offers mental health support on wemi.milano.it, by clicking “Quali servizi” (What Services), “Benessere della Persona” (Wellness of the Person), then “Consulenza Psicologica e Orientamento” (Psychological Advice and Orientation).

Vaccinations

In Italy, some vaccinations are compulsory by law for minors 0-16 years of age, including unaccompanied migrant minors, according to the National Vaccination Calendar (Calendario Vaccinale Nazionale). You can find the list of compulsory vaccinations and a calendar on salute.gov.it by clicking “La Nostra Salute” (Our Health), “Vaccinazioni” (Vaccinations), then “Calendario Vaccinale” (Vaccination Calendar).

You must comply with vaccination requirements in order to enroll your children in pre-school, after-school and school education services. Refer to your pediatrician or Family Counseling Centers for information about vaccinations.
Social Assistance

This section contains information about certain forms of social and financial assistance offered by the City of Milan for specific populations or circumstances.

Infopoint

*Infopoint Politiche Sociali e Cultura della Salute* is open to the public and will assess a resident’s needs, provide information, and refer residents to the most appropriate social services available from the City of Milan. In particular, the Infopoint gives information on the services provided (locations, opening hours to the public, expected requirements, services provided by the individual service and/or office), and then directs the resident to the office or service that best meets the person’s needs. The Infopoint also provides forms and documents regarding current socio-educational and social assistance services and initiatives.

The Infopoint for Social Policies and Culture of Health office is located in *Largo Treves, 1* (ground floor) and is open to the public Monday to Friday from 08:30-12:00 and from 14:00-15:15.

Territorial Professional Services

Any individual and/or family resident in the City of Milan can access assistance from the Territorial Professional Social Services to obtain support to overcome a time of difficulty, transformation, or crisis. There are service locations located across all the 9 *Municipi* of the City. At these service points, professionals and social workers will establish a formal case management relationship and use professional tools and methods to strengthen, develop and sustain...
the resources needed to support healthy and stable households. No documentation is required for the first visit. Services are available to all residents of the City of Milan, within their Municipio of residence, and are especially targeted to children, teenagers, adults, parents, elderly people, and people with disabilities.

At the Territorial Professional Social Service office nearest to your residence, the staff may provide the following types of assistance and services, depending upon your needs:

- Give information and guidance on services, interventions, benefits, and provide direct access to public and private social services
- Schedule an intake-consultation with a social worker who can assist a person who has presented a well-identified challenge and need to access the necessary and most appropriate resources
- Develop and manage a personalized socio-educational and social assistance program for the individual or family

All venues are open to the public from 09:00-12:00 usually from Monday to Friday. You can find the Territorial Professional Social Service office near you and their contact information on the comune.milano.it by searching “Servizio Sociale Professionale Territoriale - SSPT” (Territorial Professional Social Service - SSPT).

WeMI

You can learn about the City of Milan’s services on wemi.milano.it. WeMi allows you to find services for care and well-being that are offered by associations and cooperatives accredited by the City of Milan. These services include childcare, elderly care, care for animals, and much more.

Financial Assistance and Management Support

If you require financial assistance or help managing your finances, please visit a Center for Financial Assistance (Centri di Assistenza Fiscale, CAF). You can find more information on CAF offices and where to find the closest one to you on agenziaentrate.gov.it
Transportation

This section contains information about Milan’s public transportation system, road safety laws, and Milan’s restricted traffic zone.

Public Transportation

Milan has a well-established public transportation system and a large network of buses, trams, and metro. Choosing public transportation is affordable, good for the environment, and decreases the traffic on our roads. The center of Milan has the best public transportation system in Italy with its 15 bus routes, 11 street-car lines, and 4 metro lines.

You can buy tickets for the metro, buses and trams in metro stations by paying in cash, coins or a credit card and often at bars and newsstands. To obtain a subscription, you first must request an electronic card at an ATM Point in one of the following metro stations: Duomo M1-M3, Centrale M2-M3, Cadorna M1-M2, Garibaldi M2-M5, Loreto M1-M2, Romolo M2 (check hours by visiting atm.it). For the request, you will need a passport photo. You can also purchase the electronic card online by visiting atm.it and clicking “Viaggia Con Noi” (Travel With Us), “Abbonamenti” (Subscriptions), then “Tessera Elettronica” (Electronic Card) on the left panel. The card lasts for four years and costs 10€.
There is a discounted public transportation fare for students, people under 26 years of age, men over 60 years of age, women over 65 years of age, and families with children. For example, families are not charged for children younger than age 5. Visit atm.it to discover the discounted fares available to you.

For more information on public transportation you can call the infoline 02 4860 7607 from 07:30 to 19:00. For individuals with reduced mobility, the info line is active until 24:00.

**Reminder:** Download Milan’s public transportation app, ATM Milano, to navigate around the city, purchase tickets, and receive real-time transportation updates. It is available in both English and Italian, and works on iPhone and Android. Download the ATM app on atm.it by clicking “Viaggia Con Noi” (Travel With Us), then “ATM Milano Official App”. You can buy an ATM ticket with your mobile phone by texting 48444.

There are a number of rideshare companies in Milan that allow you to use cars, scooters or bikes for a fee. The amount of the fee will vary according to the amount of time used or kilometers covered. BikeMi is the City’s bike-sharing service, which allows you to access bikes for a small fee throughout the city daily from 07:00-01:00. You can register by using the BikeMi app or on bikemi.com

**Driver’s Licenses**

To drive a car in Italy, you must have a driver’s license and be over 18 years of age. Always keep your driver’s license with you when you are driving. To get a driver’s license, you need to pass a test. Alternatively, you may be able to convert your driver’s license from your country of origin into an Italian one. To learn whether your country’s drivers licenses can be converted and how to do so, visit mit.gov.it, and click “Come Fare Per” (How to Do It), “Patenti, Mezzi e Abilitazioni” (Licenses, Means and Qualifications), “Patenti Mezzi Stradali” (Road Transport
To drive a car in Italy, you must have a driver’s license and be over 18 years old.

Licenses), and “Conversione Patente Estera” (Foreign License Conversion). If your driving license is issued by an EU country, it will be recognized throughout the EU.

If the license issued by a non-EU country has already been replaced with a European driving license in another EU Member State, it can be used for one year after moving to Italy.

**Restricted Traffic Zones**

There are two restricted traffic zones in the City of Milan. The first restricted traffic zone is called Cerchia dei Bastioni or Area C. To enter this area Monday-Friday from 07:30-19:30, you must purchase and activate an entrance ticket. The ticket costs 5€ and can be purchased at parking meters, newsstands, tobacconists or online. The ticket must be activated no later than midnight the day after accessing Area C by sending a text message, calling the call center, or visiting areac.atm-mi.it

The second restricted traffic zone is called Area B, which prevents the access of highly polluting vehicles and vehicles that are longer than 12 meters carrying goods, and covers most of the City of Milan. Area B is active Monday to Friday from 07:30 to 19:30, excluding public holidays. To learn which vehicles cannot access Area B, or to get more information, visit comune.milano.it/areab

For guidance on how to navigate around the City of Milan by public transportation, car, bike, or taxi, visit yesmilano.it and click “Consigli Pratici” (Practical Advice), then “Muoversi Facilmente” (Move Easily).
Road Safety Laws

You must be aware of road safety laws and obey them while driving.

For example, important laws include:

- The vehicle you are driving must be registered with the government
- Everyone in your car must wear a seatbelt
- It is against the law to use a mobile phone while driving
- Drive on the right-hand side of the road and pass on the left

If you are in a traffic accident, you must stop and give assistance. Persons involved in a traffic accident have a duty to provide their name, address, and license number. In the event of a serious injury or death, the police must be alerted using the emergency telephone number 112.

Disobeying or breaking traffic laws can result in expensive fines, the loss of your driver’s license, or even imprisonment. Parking illegally can also result in expensive fines. To learn how to pay a fine or dispute a fine, visit comune.milano.it/multe

Taxis

You can book a taxi through the city’s official taxi service, Milano in Taxi:

- On the Milano in Taxi app
- By calling 02 7777 (free)
- On taxi.comune.milano.it

The service automatically connects you to the nearest taxi stand, and tells you the waiting times and the license plate.

Late Night Transportation

The District Radiobus is the late-night transportation service that operates nightly from 22:00 - 02:00 with 14 routes in Milan. The routes are flexible and therefore only the end of lines and a number of special stops are guaranteed. You can request the service by calling 02 4803 4803 or by using the ATM app starting at 13:00 on the day you want to use it. You can find more information and District Radiobus timetables by visiting atm.it

Check out these transportation tools!

SEARCH AND DOWNLOAD PUBLIC TRANSPORTATION MAPS
Mappa Centrocittà e Mappa della Rete Metropolitana

SEARCH AND USE THE JOURNEY MAPPER TOOL
Calcola il Percorso con Giromilano
This section contains information about finding an apartment to rent, setting up your utilities and a bank account, and garbage collection.

Housing

Milan has a wide range of housing choices to meet your personal preferences and budget. Most accommodation options in the city center are apartments while larger family homes are more common in the outer zones. Generally, accommodation is cheaper in the outer zones of the city, which still have strong public transportation connections to the city center.

You can find an apartment online or through a real estate agent who acts on behalf of landlords. International students can learn about their housing options through their university or on yesmilano.it.

A “lease” or a “residential tenancy agreement” is a legal written contract between a tenant and a landlord. When you sign a contract, for example, to rent an apartment or to sign up for utilities, you should pay attention to the minimum contract period and the terms of notice. Make sure when renting an apartment that you sign a lease with your name that includes the fixed monthly rent.

Discuss your utilities with your landlord including water, gas, heat, and electricity. Water in Milan is supplied by MM. There are many providers you can choose from, in coordination with your landlord, to obtain electricity, gas and heat.
How to Be a Good Neighbor

Be respectful of your neighbors and do not be loud from 22:00-07:00.

Do not leave garbage in common areas and always throw trash inside of trash cans.

Clean up after your pets.

If you ever move inside or outside of the City of Milan, you must go to the Anagrafe office within 20 days of moving to declare your new residence. To learn more about how to do this and to download the declaration form, go to comune.milano.it and search “Cambio di residenza o di indirizzo” (Change of Residence or Address).

Garbage Collection and Recycling

Garbage and recycling are collected on certain days, depending on where you live. You can find out what days the garbage and recycling are collected in your neighborhood on servizizona.amsa.it by inputting your address.

Recycling is a priority in Milan. To help the City of Milan recycle, residents are asked to separate different types of garbage and place them into color-coded bags and bins, which are then collected on different days. You can learn where, when and how to throw away the different types of garbage on amsa.it

For special materials and types of waste, you may need to walk to a nearby community bin to dispose of them. This applies to glass, used clothing, batteries and expired drugs. For example, you can donate your used clothing by leaving it in yellow road bins that are located throughout the city. The City of Milan assists residents with the disposal of furniture, appliances, and bulky waste through a special collection service that can be booked by calling 800 332299 or online on voluminosi.amsa.it

How to Be a Good Neighbor

Be respectful of your neighbors and do not be loud from 22:00-07:00.

Do not leave garbage in common areas and always throw trash inside of trash cans.

Clean up after your pets.
Opening a Bank Account

You are advised to open a bank account with a local bank while living in Milan. Living in Italy comes with a lot of choices in banking, from smaller domestic banks to large international ones.

Banking fees vary significantly so be sure to compare rates for different banks before opening a bank account. Check first as to whether the bank in your country of origin has a cooperation agreement with an Italian bank, which will simplify the registration process.

In order to open an account, you will need to complete a bank opening request form, which can be sent by mail or in person. Since Italian banking schedules can be quite restrictive, it is a good idea to consider opening an account close to your home or workplace.

You will need the following documents to open a bank account:

- Valid ID such as a passport
- Tax code (codice fiscale)
- Residence permit (permesso di soggiorno) for non-EU citizens
- Municipal ID card (carta d’identità)
- Proof of address such as a utility bill

Depending on the bank you choose, additional documents may also be required such as a lease or an employment contract.

PROOF OF ADDRESS  RESIDENCE PERMIT

TAX CODE  MUNICIPAL ID CARD
Recreational and Cultural Activities

This section contains information about community spaces and cultural institutions for you to enjoy in Milan.

Parks

Milan has 54 parks scattered around the city, including 21 gardens. All of these are free to visit and some have special features and are for certain age brackets. There are parks that are open 24 hours; others have specific opening and closing times and are not open 7 days a week. To find a park near you and all the information you need, go to comune.milano.it and click “Aree Tematiche” (Thematic Area), “Verde” (Green), then “Parchi” (Parks).
Museums

Milan has a rich variety of museums and art galleries showcasing some of the world’s most famous paintings and sculptures, as well as special interest museums about science and archaeology. In addition to the City-run museums, other important institutions are Fondazione Prada, Pirelli HangarBicocca, Palazzo Reale, Triennale di Milano, Gallerie d’Italia, Cenacolo Vinciano, Pinacoteca di Brera, Museo del Duomo and Pinacoteca Ambrosiana.

For 12€, you can get a 3-day museum pass that will allow you to enter all City-owned museums, including the Sforza Castle, Museo del Novecento, Galleria d’Arte Moderna, Archaeological Museum, Museo del Risorgimento, Palazzo Morando Costume Moda Immagine, Civic Aquarium, Milan Natural History Museum, and the Ulrico Hoepli Planetarium. You can purchase tickets on milano.midaticket.it or directly at the museums.

Milan has many historical sites that you can explore without entering a museum. There are tourist information panels throughout Milan highlighting the most significant historical sites and tourist attractions. Each panel has a code that when scanned will translate the information into seven different languages, so keep a lookout for these panels when walking around the city. To help you navigate the cultural and artistic heritage of Milan, visit yesmilano.it

Admission is always free to the following museums:

MUDEC - Museo delle Culture (permanent collection only)
Pirelli HangarBicocca
Gardens of Villa Necchi Campiglio

All the sites managed by the Touring Club volunteers including Casa-Museo Boschi Di Stefano, Cripta di San Giovanni in Conca and Studio Museo Francesco Messina. For the complete list, visit touringclub.it

Libraries

There are 24 libraries throughout the City of Milan that are open from Monday to Saturday and offer free books, Wi-Fi, computers, activities for children and teenagers, study and reading spaces, and cultural activities for adults and young people. To find a library near you and its opening hours, visit milano.biblioteche.it

All of the libraries in Milan have books to learn foreign languages and Italian as a second language. These three libraries have a department dedicated to learning Italian as a second language:
• Biblioteca Crescenzago – via Don Orione, 19 (Municipio 2)
• Biblioteca Gallaratese – via Quarenghi, 21 (Municipio 8)
• Biblioteca Dergano-Bovisa – via Baldinucci, 76 (Municipio 8).

Since 2013, there are also small libraries either within apartment buildings (including public housing) or within nearby neighborhood spots that are run by associations and community members. Visit milano.biblioteche.it, and click “Progetti” (Projects), then “Biblioteche di Condominio” (Condominium Libraries) to learn more.

Reminder: In Milan, there are also a number of media libraries (mediateca) where you can access the internet as well as digital and audiovisual devices. For example, there is the Mediateca Santa Teresa located at via della Moscova, 28. You can book a computer in advance by emailing b-brai.microfilm@beniculturali.it. For questions, call 02 366 159.

Recreational Activities

The City encourages all residents to participate in activities for fun, exercise, and to meet other community members. Learn about fun activities in your neighborhood and opportunities to meet other people in your community on wemi.milano.it, by clicking “Quali Servizi” (What Services), then “Socializzazione e Condivisione” (Socialization and Sharing Services).

Sports

The City has 11 pools and 6 sport centers available to the public to provide greater opportunity to exercise. To find a pool or sport center near you, download the “Sport a Milano” app on Google Play or the App Store or look on the milanosport.it website. The website also includes information about opening times, cost, courses available, how to register, and public transportation directions. The City also offers 400 recreational spaces where you can exercise. Do not forget to check out the free activities!

Many associations also organize sports activities. You can go to the Informagiovani (via Dogana, 2) or visit your local library for more information.
Important Information

This section provides you with a number of useful tools and information, including a calendar and resource page.

Telephone Directory

Medical Guard for the City of Milan for when your primary doctor is not available (Servizio di Continuità Assistenziale) 800 193 344 (for the city of Milan area)

Pharmacy Directory 800 801185

Road Assistance (Acl Soccorso Stradale) 800 3116

Domestic Violence Hotline 1522

Infoline of the City of Milan 02 02 02

Emergencies

Call 112 for any type of emergency, including a medical emergency, fire or to contact the police.
City Office for Foreigners

Inclusion and Immigration Unit
(Unità Politiche per l’Inclusione e l’Immigrazione)
02 8844 8246
via Scaldasole, 5

Prefecture Office
(Prefettura)
0277581
prefettura.milano@interno.it
Corso Monforte, 31, 20122

Immigration One-Stop Shop
(SUI at the Prefettura)
0277581
via Servio Tullio, 4, 20123

Registry Offices
(Angrafe)
020202

Municipio 1:
via Larga, 12

Municipio 2:
via Padova, 118

Municipio 3:
via Sansovino, 9

Municipio 4:
viale Ungheria, 29; via Oglio, 18

Municipio 5:
via Tibaldi, 41; via Boifava, 17

Municipio 6:
viale Legioni Romane, 54

Municipio 7:
piazzale Stovani, 3; via Paravia, 26

Municipio 8:
via Quarenghi, 21 – Bonola

Municipio 9:
via Baldinucci, 76, largo De Benedetti, 1;
via G.B. Passerini, 5

Calendar:

January
01 New Year’s Day (Capodanno)
06 Epiphany (Epifania)

April
25 Liberation Day
(Anniversario della Liberazione d’Italia)

May
01 Labour Day (Festa del Lavoro)

June
02 Republic Day
(Proclamazione della Repubblica, Festa della Repubblica)

August
15 Assumption of Mary
(Ferragosto)

November
01 All Saint’s Day (Tutti i santi)

December
07 St. Ambrogio Day
(Patron Saint of Milan)
08 Day of the Immaculate Conception
(Immacolata Concezione)
25 Christmas Day (Natale)
26 St. Stephen’s Day (Santo Stefano)
Employment

Babysitters, Domestic Workers and Caregivers (WeMi Tate Colf Badanti)
02 8845 8042
wemi.tatecolfbadanti@comune.milano.it
WeMi Center, via Statuto, 15

Center for Job Orientation and Placement (Centro di Mediazione al Lavoro, CELAV)
02 8846 8147
via San Tomaso, 3

Education and Labor Office, Inclusion and Immigration Unit (Settore formazione e lavoro dell’Unità Politiche per l’Inclusione e l’Immigrazione)
02 8844 8246
pss.centroculturemMondo@comune.milano.it
via Scaldasole, 5

New Business Point, Milan Chamber of Commerce (Punto Nuova Impresa, Camera di Commercio di Milano)
02 8515 5385
via Santa Marta, 18

School Counseling Resources:

Cerco Offro Scuola
ed.cercooffroscuola@comune.milano.it

Poli START 1 (for Municipi 1, 2, 3)
02 8844 1582
via Giacosa, 46

Poli START 2 (for Municipi 4, 5)
02 8844 6512
via Polesine, 12/14

Poli START 3 (for Municipi 6, 7)
02 8844 4461/2
via Zuara, 7/9

Poli START 4 (for Municipi 8, 9)
02 8844 2012
via Scialoia, 21

Italian Language Resources:

Finding an Italian language course
milano.italianostranieri.org

CPIA5
cpia5milanocentrale.edu.it
via Pontano, 43

Lingue in Comune
lingueincomune.it

Healthcare and Public Hospitals:

ATS Milano Office (local branch of the National Healthcare Service)
Azienda di Tutela della Salute
02 85781
serviziterritoriali-asstmilano.it

A.O. Fatebenefratelli E Oftalmico (Municipio 1)
Corso di Porta Nuova, 23

A.O. Istituto Ortopedico G. Pini (Municipio 1)
Piazza Cardinal Ferrari, 1, 20122

A.O. Istituti Clinici Di Perfezionamento (Municipio 4)
via Castelvetro, 22, 20154

A.O. S. Paolo (Municipio 6)
via A. Di Rudini, 8, 20142 Milano

A.O. Ospedale L. Sacco (Municipio 8)
via G.B. Grassi, 74, 20157

A.O. Ospedale Niguarda Ca’ Granda (Municipio 9)
P.Le Ospedale Maggiore, 3, 20162

A.O. Ospedale San Carlo Borromeo (Municipio 9)
via Pio II, 3, 20153 Milano
Which Municipio do you live in? Check it out on [geoportale.comune.milano.it](http://comune.milano.it), by clicking on the Duomo icon and insert your address.